

OFFICE OF THE SUB-COLLECTOR, JEYPORE

No. 1268 /2026

Date. 05/03/26

QUOTATION CALL NOTICE

Sealed quotations are invited in the prescribed format from the reputed and authorized Firms / Dealers/Agencies having valid up to date PAN, GSTN registration no for supply of the following item to the Sub-Collector office, Jeypore as detailed below on the following terms & conditions.

Schedule – A

Sl.No	Name of the Item	Description/ specification	Quantity Required	Unit price (Including all taxes and delivery at this office).
01	HP Laptop	Brand- HP, Processor- 13th Gen Intel(R) i5, RAM-16 GB, SSD - 512 GB, Windows 11, 15.6" FHD screen	1 (One)	

Terms and conditions:-

1. The quoted by the firms/agencies shall be in Indian Rupees only and sales TAX/ GSTIN and any other local taxes should be clearly mentioned separately in terms of percentage and amount. The cost quoted will be including of all taxes transportation and installation changes.
2. Attested photocopy of IT clearance certificate, PAN No. up to date clearance certificate from sales tax authority should be submitted.
3. The purchase order will be placed to the lowest quoted bidder.
4. Interested firm/agency may submit their sealed quotation in the prescribed format on the cover mentioning "QUOTATION FOR SUPPLY OF LAPTOP" addressed to the SUB-COLLECTOR, JEYPORE, DISTRICT- KORAPUT, ODISHA.
5. The Quotation completed in all respect should reach the undersigned on or before **5.30 p.m , Date 12th Mar' 2026** through **Registered post/ By hand** and shall be opened on Date: **13th Mar' 2026 at 11.00 AM** in presence of the bidders or their authorized representatives.
6. The quotations received after due date will not be considered.
7. The Authority reserves the right to accept/reject any or all of the quotation without assigning any reason thereof.

