

**OFFICE OF THE DISTRICT JUDGE,  
KORAPUT AT JEYPORE.**

**ADVERTISEMENT NO.2 DATED: 02.04.2026**

Pursuant to the direction of the Hon'ble High Court of Orissa, Cuttack, vide their Lt. No. 4492(60) dated 16.03.2026, applications are invited from the desirous candidates having requisite qualification and experience along with supporting documents as required under Rule-5 and 6 of the Family Courts (Orissa) Rules, 1990 for appointment to the 01 (one) vacant post of Counsellor in the Court of Judge, Family Court, Jeypore. The Counsellor shall be appointed by the Hon'ble High Court of Orissa, Cuttack.

**1. ELIGIBILITY AND QUALIFICATIONS OF COUNSELLOR:-**

A candidate, in order to be eligible for the post of Counsellor, shall

- (i) be a citizen of India,
- (ii) (a) have passed the Master's Degree in (Social Science preferably in Sociology or Psychology)

OR

(b) be above the age of 35 (thirty-five) years, working in the field of social service and welfare activities and engaged in promoting the welfare of Family & Child Care, with a degree in (Social Science preferably in Sociology or Psychology).

***[The candidates having requisite qualification as mentioned in Sl. No. (a) will be given preference over the candidates having requisite qualification mentioned in Sl. No. (b)]***

- (iii) have minimum experience of 03 years in Family Counselling.
- (iv) be able to speak, read & write in Odia and have passed test in Odia, equivalent to the M.E. standard.
- (v) be of sound health, good physique and free from organic defects or bodily infirmity.

- (vi) have not more than one spouse living, if married.
- (vii) submit a declaration that neither any criminal case is pending against him, nor he/she is convicted in any criminal case.

2. **FUNCTIONS OF A COUNSELLOR:**

The function of Counsellors shall be regulated in accordance with the terms & conditions laid down in Rule- 8 of Family Courts (Orissa) Rules, 1990 and amendment made there under from time to time.

3. **FEE OF A COUNSELLOR:**

The Counsellor shall be paid assisting fee per day of actual work as per Rule- 33 of the Family Courts (Orissa) Rules, 1990 and retainer fee per month at the rate fixed by the State Government from time to time, in consultation with the Hon'ble High Court of Orissa.

4. **DOCUMENTS REQUIRED:**

- (i) Self-attested Xerox copies of all the educational qualification certificates including Master's Degree/Degree in Social Science, preferably in Sociology or Psychology.
- (ii) Experience certificate in the field of Family Counselling/Social service and welfare activities and engagement in promoting the welfare of Family and Child Care.
- (iii) Two number of self-attested Pass Port size photographs of the candidate, besides the one affixed on the application form.
- (iv) Two self-addressed envelopes with stamp of Rs.60/- affixed on it.
- (v) Two character certificates issued by two gazetted officers (*mention the name & designation of the gazetted Officers*).
- (vi) Declaration that neither any criminal case is pending against him, nor he/she is convicted in any criminal case.
- (vii) Undertaking as to only one spouse living, if married.

5. **LAST DATE FOR RECEIPT OF APPLICATIONS:**

- (i) The filled-up application in the prescribed format with self- attested copies of the required documents and declaration/undertaking, addressed to the *Registrar, Civil Courts, Koraput at Jeypore*, must reach the **Office of the Registrar, Civil Courts, Koraput at Jeypore** by **05.00 P.M. of 23.04.2026** during the Office hour of the working days, either in person or by Registered/Speed Post.The application forms received after the stipulated date & time, shall not be entertained.
- (ii) Incomplete applications, in any manner, will be rejected, summarily.
- (iii) The envelopes containing application must be inscribed, **“Application for the post of Counsellor”**

The details of advertisement are also available in the District Court website;

**<https://koraput.dcourts.gov.in/notice-category/recruitments/>**

*8/02042026*  
**DISTRICT JUDGE,  
KORAPUT-JEYPORE**

**FORMAT OF THE APPLICATION FOR THE POST OF 'COUNSELLOR'**  
**FOR THE COURT OF THE JUDGE, FAMILY COURT, JEYPORE**

1. Name of the Applicant :-
2. Father's/Husband's Name :-
3. Sex (Male/Female) :-
4. Marital Status :-
5. Permanent Address :-
6. Present Address :-
7. Mobile Number :-
8. E-mail Address :-
9. Date of birth (DD/MM/YY) :-  
Age (as on 31.03.2026) :-
10. Educational qualification  
(Attach self-attested copies of Certificates) :-

Affix one  
recent  
passport size  
photograph.

Name of the examination passed	Name of the Board/ University	Year of passing	Aggregate mark secured	Grade/ Division	% of marks secured.

11. Details of experience in the field of Family Counselling, Social service and Welfare Activities with engagement in promoting the welfare of Family and Child Care, in details with copy of experience certificate(s) :-
12. Two character certificates issued by two gazetted officers (mention the name & designation of the gazetted Officers) :-
13. Declaration that neither any criminal case is pending against him, nor he/she is convicted in any criminal case :-
14. Undertaking as to only one spouse living, if married :-

Signature of the Candidate

**DECLARATION**

I do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief.

Place:

Signature of the Candidate

Date:

Memo No. 3411 /2026.

Dated: 2<sup>nd</sup> day of April, 2026.

Copy forwarded to the Judge, Family Court, Jeypore/ Special Judge (Vigilance), Jeypore / Addl. District Judge-cum-Special Court under POCSO Act, Jeypore / Adhoc Addl. Sessions Judge(FTSC), Jeypore / Addl. District Judge, Jeypore / Koraput for favour of kind information.

Copy forwarded to all the Presiding Officers of the Subordinate Courts of the Judgeship for information.

Copy forwarded to the Secretary, D.L.S.A., Jeypore / Deputy Director (in-Charge), Regional Judicial Academy, Jeypore for favour of information with a request to display the advertisement in notice board for wide publication of the advertisement.

The Officers of the outlying stations of the Judgeship are requested to display the copy of Advertisement in their respective notice boards for general information of the public.

Copy forwarded to the e-District Governance Manager, Koraput for information with a request to upload the same in the District Website of Koraput for information of all concerned.

Copy to the System Officer, District Court, Jeypore for information and necessary action. He is directed to upload the advertisement in the District Court's Website forthwith for information of the general public.

Copy to the Deputy Administrator, District Court, Jeypore for information and necessary action. He is directed to take steps for publication advertisement in an Odia daily and one English daily newspaper ("The Samaj"& "The Indian Express") having wide circulation in the district of Koraput.

Copy to be affixed on the Notice Boards of the District Court, Jeypore / Judge, Family Court, Jeypore.

Copy to P.A. to District Judge, Koraput-Jeypore for kind information of the District Judge, Koraput-Jeypore.

  
**Registrar,  
Civil Courts, Jeypore**