



OFFICE OF THE PANCHAYAT SAMITI, KUNDRA

Notice No 1271 /2026

Dated 02.05.2026

RE-QUOTATION CALL NOTICE


Sealed Quotation are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing of 01 no's of Non AC/ AC Diesel Driven Vehicles (**TUV300/ Mohindra Bolero Neo / Mahindra Scorpio**) preferable **Mohindra Bolero Neo** having sitting capacity not more than seven including driver, which shall conform to the Terms and conditions (Annexure-II) for official use in this Panchayat Samiti, Kundra on monthly rent basis for supervision of **Rural Housing** (RH) works.

1. The vehicle must be in Road Worthy condition shall not be more than 3 years old from the date of initial registration and must have valid Commercial License, Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, Proof of up-to-date tax payment etc. which are mandatory for plying of vehicle.
2. If no such bidders will be participating in the bidding process / participating bidders will be unsuccessful then the priority will be given to those intending bidders who have participating in the above process by giving an undertaking in stamp paper before Notary that **"If I will success in the bidding process then brand-new vehicle (aforementioned model) will be provided by me within 15 days."**
3. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
4. The Driver should be well behaved, gentle and obedient in nature & must have at least 3 years' experience in driving.
5. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of BDO, Kundra payable at Axis, Kundra and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
6. As per Finance Department Odisha, Bhubaneswar O. M. No-22924 dated 14.08.2023 the maximum hire charges per month including GST is Rs.31,000/- (Rupees Thirty Thousand) only. The monthly rate of hire charge be quoted separately in the General bid information (including Driver's monthly salary, excluding fuel & lubricants).
7. The Vehicle must achieve a fuel efficiency of at least **10** Kms. Per liter.

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8. The details of the make and year of manufacture of the vehicle, registration no. mileage (Kms. Covered per liter) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Annexure-III).
9. The Quotation completed in all respect should reach the undersigned on or before 08.05.2026 at 10.00 A.M. through registered post/By Hand and shall be opened on the same day at 11.00 A.M. in presence of the bidders or their authorized representatives.
10. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available at Block Office, Kundra from dated 02.05.2026 to 08.05.2026 on working day & during office hours only i.e. between 7.00 A.M. to 1.00 P.M. or can be downloaded from Odisha Govt. Website from dated 02.05.2026 to 08.05.2026.
11. The eligible bidder shall commence the services from the date of agreement and shall continue to provide the services for one year (as per the agreement made with the BDO, Kundra).
12. Other term & conditions are available in the office of the Panchayat Samiti, Kundra.


The undersigned reserves the rights to accept or reject any quotation without assigning any reasons thereof.


Block Development Officer
Kundra
Dated. 02.05.2026

Memo No. 1272/2026

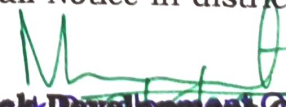
Copy to this office Notice Board for publication.

Copy to the Tahasildar, Kundra/ MO, CHC, Kundra/ ICDS Project, Kundra for information and they are requested to affix the Quotation Call Notice in their respective Notice Board for wide publication.


Block Development Officer
Kundra
Dated. 02.05.2026


Memo No. 1273/2026

Copy to the District e-Governance Manager, Koraput for information and necessary action. He is requested to published Quotation Call Notice in district Portal for wide publication.


Block Development Officer
Kundra
Dated. 02.05.2026

Memo No. 1274/2026

Copy to submitted to the Chief Development Officer-cum-Executive Officer, Zilla Parishad, Koraput for favour of kind information and necessary action.


Block Development Officer
Kundra
Block Development Officer
Kundra

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as: - valid Registration Certificate, Insurance Certificate, Fitness Certificate, up to date pollution certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicle or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges shall be paid after deduction of income tax or any other tax as applicable by law for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the Salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the Vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment will be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible with in fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Govt. shall forfeit the entire amount of security deposits.
13. The merit list will be prepared on the basis of the quotation received in this block and final selection will be made by the tender committee.
- 14. The bidder / vehicle owner should mention on the top of the envelop that he is applied for "Engagement of hired vehicle".**
- 15. The application form must be signed by the vehicle owner or bidder and properly sealed and also attached all relevant documents including drafts as per the terms and conditions.**


Block Development Officer
Block Development Officer
Kundra

GENERAL INFORMATION FOR HIRING VEHICLE

1	Registration No. of Vehicle	
2	Type of Vehicle (AC/ Non-AC)	
3	Year of Manufacture	
4	Model	
5	Date of Registration	
6	Name & complete address of the owner of the vehicle,	
7	Fitness Certificate validity	
8	Permit validity	
9	Insurance validity	
10	Name /Address of the Driver	
11	D.L. No.& Validity of the D.L. of the Driver	
12	Proposed hire Charges of the vehicle per month excluding fuel cost	
13	Rate of fuel consumption/ Mileage per liter	
14	Contact Number of the Service Provider (Tenderer/ Quotationer) Moblie Telephone.....	

“Certified that the information submitted above is true to the best of my knowledge and belief”.

**Signature & Seal of the
Quotationer/ Tenderer**