

OFFICE OF THE SUPERINTENDENT

SAHEED LAXAMAN NAYAK MEDICAL COLLEGE AND HOSPITAL, KORAPUT

Tel.No.06852 252121

E-mail- supdtslnmchkpt.od@gov.in
slnmchkpt22@gmail.com

No. 4427 /2026

Date. 12 . 06 .2026

To

The Deputy Director of Information and Public Relation (Advertisement),
Bhubaneswar, Odisha

Sub: **Publication of Tender Call Notice.**

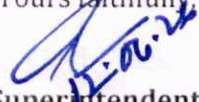
Sir,
I am sending herewith a copy of the Tender Call Notice No. 4425 dt. 12.06.26 through mail with a request to publish it in at least one Local and one National Newspapers for its wide circulation and also necessary arrangement may kindly be made for supply a copy of the said Newspapers to the office of the Medical Superintendent, SLN MCH, Koraput for record. The confirmation of the same may be send through e-mail: supdtslnmchkpt.od@gov.in.

The last date of receipt of tender paper is: 01.07.2026

The Tender paper will be sold after the date of publication: 04.06.2026

The E-mail ID of this office is supdtslnmchkpt.od@gov.in

Yours faithfully,


Superintendent
SLN MCH, KORAPUT

Date. 12 . 06 .2026

Memo No. 4428

Copy to the Dean & Principal, SLNMCH, Koraput for information and necessary action. He is requested to float Tender Call Notice in SLNMCH website: www.slnmch.odisha.gov.in

Copy to the E-Governance Officer, Koraput for information and necessary action. He is requested to float the tender call notice in Koraput District Web site- www.koraput.odisha.gov.in at an early date for wide circulation.


Superintendent
SLN MCH, KORAPUT

**OFFICE OF THE SUPERINTENDENT
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KORAPUT**

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No. 4425 /2026

Date. 12/06 / .2026

TENDER CALL NOTICE

The Medical Superintendent, SLNMCH, Koraput-764020, Dist. Koraput, Odisha invites sealed Tenders in plain papers/pads from reputed agencies/service providers to provide the service of Diet (Dry, Liquid, Cooked) to indoor patients of SLN Medical College & Hospital Koraput. The tender will be valid for a period of one year from the date of execution of contract or till finalisation of next tender. The detail information terms and condition can be obtained from the office of the undersigned in all working day after publication in news papers. The bidder can also download the tender documents directly from the website www.koraput.odisha.gov.in and www.slnmch.odisha.gov.in. The last date of receipt of tenders through Regd. Post/ Speed Post/ Courier is on or before Dt: 09.07.2026 The Tender will be opened on Dt: 10.07.2026 and it may be extended. The Medical Superintendent, SLNMCH, Koraput reserves right to accept/reject/ cancel any or all the tenders in full or part without assigning any reason thereof.

1	Date of sale of Tender Paper	
2	Cost of Tender Paper	Rs. 10,000/- (In shape of E-Challan)
	Cost of EMD	Rs. 5,00, 000/- (Rupees Five Lakh only)
3	Last date of receipt of Tender Paper	<u>09.07.26</u> till 5.30 P.M.
5	Date of Pre Bid meeting	<u>23.06.26</u> at 11.30 A.M.
6	Date of opening of Technical Bid	<u>10.07.2026</u> at 11.30 A.M.
7	Date of opening of Financial Bid	After completion of Technical Bid
8	Venue for opening Technical Bid and Financial Bid	Office of the Superintendent, SLNMCH, Koraput
9	Address for Correspondence	Office of the Superintendent, SLNMCH, Koraput. At- Janiguda, Po/Dist- Koraput


Superintendent
SLNMCH, KORAPUT

**OFFICE OF THE SUPERINTENDENT
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KORAPUT**

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SALE OF TENDER/BID DOCUMENT

Information

The Medical Superintendent, SLN Medical College & Hospital, Koraput invites sealed tenders in plain papers/pads from reputed agencies/service providers to provide the service of Diet (Dry, Liquid, Cooked) to indoor patients of SLN Medical College & Hospital Koraput.

1. The tender paper (whole / part) will be rejected, if any of the following documents are not found in the technical bid:
 - a. Valid Registration certificate for incorporation of Firm/Company/ Society/ Trust/ SHG Federation under relevant Act/ Rule of the Odisha Govt. or Central Govt.
 - b. Experience Certificate in diet preparation, supply and management of diet services in Government Institutions or Private Institution as per Annexure-E
 - c. Annual Turnover Statement as per Annexure-D
 - d. Photocopy of the Audited profit & Loss Statement in the last three financial year
 - e. Copy of Valid labour registration Certificate.
 - f. Copy of PAN Card
 - g. Copy of GST registration
 - h. Copy of valid Food License Certificate
 - i. Tender Cost of Rs. 5,000 (non refundable) by way of e-challan under head of account 0075-00-800-0097-02237-000
 - j. EMD of Rs.5,00,000/- in shape of Banker's cheque/ Demand draft from any nationalized bank payable at Koraput in favour of Medical Superintendent, SLNMCH, Koraput.
 - k. Check list as per Annexure- A
 - l. Technical Tender Submission form as per Annexure- B
 - m. Details of the bidder as per Annexure- C
 - n. Affidavit certifying that the bidder is not black listed (Annexure-F)

2. The tender document can be downloaded from the website i.e. www.koraput.odisha.gov.in and www.slnmch.odisha.gov.in.

Last date of submission of Tender paper - 09.07.2026 by 5:30 P.M.

Date of Pre Bid meeting- _____ at _____

Opening of technical bid of the tender - 10.07.2026 at 11:30 A.M.

**Superintendent
SLNMCH, KORAPUT**

OFFICE OF THE SUPERINTENDENT
SAHEED LAXAMAN NAYAK MEDICAL COLLEGE AND HOSPITAL,
KORAPUT

Tel.No.06852 252121

E-mail- slnmchkt22@gmail.com

Terms and Conditions

1. The Sealed tenders in prescribed proforma should be super scribed as “**Supply of service of Diet (Dry, Liquid, Cooked)** to indoor patients of SLN Medical College & Hospital Koraput are to be submitted on or before Dt: 09.07.2026 at **5:30 P.M.** through Regd. post/ Speed post/Courier at the Office of Superintendent, SLN MCH, Koraput. Tender will be opened in the chamber of Medical Superintendent, SLN MCH, Koraput on Dt: 10.07.2026 at **11.30 A.M.** The tender/bidder or their authorised representative are allowed to be present during the opening of the tenders, if they so like. The tender document received beyond the scheduled date and time will not be considered under any circumstances.
2. The Tenderer should furnish the EMD in favour of Medical Superintendent, SLNMCH, Koraput of Rs. 5,00,000/- (Rupees Five Lakh only) attached along with tender documents. The EMD will be forfeited, in case the successful tenderer fails to execute the order within the stipulated period.
3. The selected agency has to furnish a performance security deposit at the time of signing on contract, amounting of 5% of the total estimate yearly contract value Rs.1,50,00,000 in shape of Demand Draft/ Bank Guarantee. The amount of EMD of the selected bidder can be adjusted against the performance security deposit. The performance security deposit is for due performance of the contract. The Medical Superintendent, SLNMCH, Koraput can forfeit the Performance Security when any terms or the conditions of the contract is infringed/ when the service provider fails in providing the required services satisfactorily.
4. The selected tenderer shall not discontinue supply during the contract period under any circumstances; otherwise the Performance Security will be forfeited without any correspondence.
5. After scrutiny of the technical bids by the Committee, the successful Firms who qualifies in the technical specification will be selected by the committee on the date mentioned or the date as fixed by Medical Superintendent in presence of either the tenderers or their authorized representatives. If any tender or their authorised representatives fails to turn up at the time of opening of the tenders, the process will continue as usual.

representatives. If any tender or their authorised representatives fails to turn up at the time of opening of the tenders, the process will continue as usual.

6. The selected agency is required to setup the kitchen facility at the SLNMCH, Koraput with all infrastructures and the start the service within 15days of signing of the contract. If the service provider fails to commence the service as specified herein, the Medical Superintendent, SLNMCH, Koraput, unless it consents to the extension of time thereof, forfeit the performance security.
7. Penalty- A penalty of Rs.5000/- shall be deducted for bad quality of food for each occurrence noticed during the inspection of Diet Vigilance committee members. In case any staff not wearing uniform/ Hand Gloves/ Cap/ Shoes or not possessing identity Cards a penalty of Rs.100/- per person/day shall be deducted from the bill as penalty. Rs.50/- per meal/ per person for shortfall of meal against the target output due to non availability of manpower, raw material etc.
8. If any information or documents furnished by the tenderer found to be misleading/ in-correct at any stage their tenders will not be accepted.
9. The committee is not bound to accept the lowest rate and highest discount offer considering the technical aspects.
10. As per Government Resolution No. 29712 Dtd: 10.10.2025, the following categories of diet shall be provided to indoor patients at all Government Health Institutions (Enclosed at Annexure-G)

Sl. No.	Category of Diet	Proposed Diet Rate per patient (Breakfast, Lunch and Dinner) per day & rate fixed by the Govt. H&FW Dept. (O) Bhubaneswar from time to time
1	General Diet	127
2	Pediatrics Diet	110
3	High protein Diet	138
4	Dry Diet	110
5	Liquid Diet	127

Note: The Diet rate per patient per day (Breakfast, Lunch and Dinner) to be paid to the outsourcing agency shall includes all cost relating to food stuffs, raw vegetable, Spices, Edible Oils for cooking, Fuel (LPG) < Stove burners, Cooking, Distribution & cleaning, kitchen equipment, utensils, stainless steel diet trays for patients, food trolleys, manpower cost for cooking/ distribution/ cleaning and service charge.

11. While preparing the food the selected agency should take into consideration the recommendations of ICMR- National Institute of Nutrition (vide the enclosed annexure G, also available at https://nin.res.in/dietaryguidelines/pdfjs/locale/DGI_2024.pdf)

1. Dry Diet (Milk, Bread, Egg, Fruits)

Food Stuff	Amount
Milk	250 ml
Bread/ Biscuits/ Murmura (Mudi)/ Cooked Millet (Ragi)	400 gm
Egg	2 Nos
Banana/Fruits	2 Nos
Salads	100gms
Protein	90 gms
Calories	2055 kcal
Total Cost	Rs. 110/- per patient per day

2. Full Liquid Diet:

The full liquid diet can be provided to patients in the pre- or post-operative stage for one or two days or based on the advice of the doctor and dietician. Only clear liquids such as milk, clear soup, fruit juice, etc., should be given. This diet is to be used for a very short period of time. The full liquid diet may also be given to patients with acute conditions, including ICU patients, as per the advice of the treating physician.

Food Stuff	Quantity
Milk	1000 ml
Fruit juice	500 ml
Sugar	50 gms
Rice, Dal, Vegetable soup	50 gms
Dal	20 gms
Vegetable	100 gms
Millet (Ragi)/ Cereal Partridge	150ml/40gm
Total Cost	Rs. 127/- per patient per day

3. High Protein Diet for TB / Cancer / Burn Patients

Food Stuff	Vegetarian	Calorie	Protein (g)	Non-Vegetarian
Cereals	375 gm	1294	26.25	375 gm
Pulses	75 gm	259	16.5	75 gm
Green Leafy Vegetables	100 gm	45	4	100 gm
Other Vegetables	200 gm	64	3.8	200 gm
Roots and Tubers	200 gm	146	2.6	200 gm

Fruits	100 gm	60	0.8	100 gm
Milk and Milk Products	500 ml	325	16	500 ml
Curd	100 gm	65	3.2	
Egg/ Meat		246	26.6	200 gm
Paneer / Soyabean	50 gm	200	20	
Sugar	20 gm	80		20 gm
Oil	25 ml	225		25 ml
Condiments and Spices				
Total Calories		2563		2671
Total Proteins		73.15 g		83.25 g
Total Cost		Rs. 127/- per patient per day		

3. Indicative Menu for a recipes--:

Break Fast	Idli -4 pieces + Sambar 1 bowl/ Chutney	Milk 200 ml / Fruit 1 (Banana, Apple or equivalent)
	Upma 1 cup + Mix Veg / Chole/Veg Curry	
	Poha upma - 1 cup	
	Bread -100 gm	
Lunch	Rice - 1.5 bowl+Dal (100ml),/ Chole/ Matar - 1/2 bowl + Veg Curry including GLV --1 bowl/ Dalma + Egg-1/ Paneer-50gm/ Soyabean chunks-50gm/ Curd 1 cup+Salads	Fruit 1 (Banana, Apple or equivalent)
Dinner	Rice - 1.5 bowl / Roti 4 + Dalma/ Mix Veg+ Egg/ Chole/ Soyabean/ Paneer/ Curd/ Milk 200 ml+Salads	

12. Diet Menu: Note: The diet menu is suggestive and may change as per the availability of the proposed items. The Medical Superintendent of the SLNMCH, Koraput will be the final authority to take appropriate decisions on the menu without compromising quality.

13. Timing of Diet Supply: The timing of diet supply to the patients is mentioned below for adherence. In no case should there be a deviation in time exceeding 20 minutes for each category of diet timing. The diet-preparing and distributing contractor will be advised accordingly:

- **Breakfast:** Between 7:30 am and 8:00 am

- **Lunch:** Between 1:00 pm and 2:00 pm
- **Dinner:** Between 8:00 pm and 9:00 pm

Note: The timing of the diet and its provision may vary based on the diagnosis and as per the recommendation/prescription of the dietician/doctor. The hospital manager/person designated for the management of dietary services shall adhere to the timing as prescribed by the doctor/dietician. Timing for patients prescribed a “liquid diet” under therapeutic diet may vary based on the advice of the dietician/doctor.

Storage of commodities: Storage of commodities/raw materials will be the responsibility of the awarded outsourced agency. However, it is to be monitored from time to time by the dietician/assistant dietician of the health institution or any other persons assigned for the purpose. The perishable and non-perishable items should be stored as per the storage specification norms.

Care should be taken to avoid quality degradation of the food commodities due to humidity, rodents, insects, etc.

Fuel for cooking: The kitchen should have an commercial LPG connection provided by the agency for diet preparation, with provision for an additional cylinder.

Coal and wood must not be used for cooking, except in emergency cases.

Diet Certification: The diet prepared (cooked/dry diet) on a day-to-day basis should be certified by the dietician/ Hospital Manager before its distribution. The diet certification will cover the quality, testing, and adherence to the specified menu.

14. Constituting Diet Vigilance Committee (DVC): To monitor and supervise diet preparation and distribution, and to ensure diet quality and overall management, **Diet Vigilance Committees (DVC)** will be constituted. In every health institution, the DVC will include senior doctors and medical staff of the this hospital. The AMS(S)/AMS (M) will head the committee, along with one senior doctor. Two members will be nominated on a rotational basis to be members of the DVC.

15. Role of DVC in Monitoring & Supervision: The **Diet Vigilance Committee (DVC)** will oversee the overall diet preparation and distribution process. The DVC will conduct regular surprise checks to assess aspects such as the quantity and quality of the diet, timeliness in the supply of diet, hygiene, and other related factors. They will report to the Medical Superintendent/ Registrar (Admin.) (The time frame to be decided by the Medical Superintendent/ AMS(M)/ Registrar Admin.).The committee members will interact with in-patients regarding the quality and quantity of diet and will discuss the same with the outsourced agency.

16. Sanitary Measures: The required sanitary measures will be undertaken by the agency, both inside and outside the kitchen, to prevent food contamination during preparation or

distribution. The **Hospital Sanitation Committee** should implement the following to ensure cleanliness:

- a. Periodic sanitary inspection of cooking and serving equipment—at least once a day
- b. Daily inspection of food conveyors, kitchen equipment, and service equipment
- c. Supervision of garbage and waste handling and disposal
- d. Ensuring kitchen cleanliness and taking appropriate measures

17. Cleanliness

a. Kitchen Staff: The kitchen staff should wear clean uniforms while on duty and maintain personal hygiene—e.g., washing hands properly, trimming fingernails before cooking, and avoiding unnecessary conversation during food preparation and service. Utensils must be kept clean, and overall kitchen cleanliness must be maintained.

b. Dishes / Utensils: Cleaning of dishes—both before and after use—will be the responsibility of the awarded outsourced agency/ bidder. However, this will be monitored by the Hospital Sanitation Committee from time to time. All dishes must be cleaned and sterilized before and after use to prevent contamination.

- Before service, it must be ensured that dishes are properly cleaned, sterilized, and dried.
- After use, soiled dishes must be collected in one place and washed with hot, soapy water.
- After washing, dishes must be cleaned thoroughly to avoid water stains.
- Before serving again, dishes should be inspected and, if necessary, cleaned again with boiled water to ensure hygiene.

To avoid contamination, if there is a delay between cleaning and serving, the dishes should be rinsed again with boiled water before use.

17. Food Handling

The personnel of the outsourced agency responsible for handling food must follow these guidelines:

- a. Keep their hands clean and use gloves while serving food. They should not touch food with bare hands.
- b. Wash hands thoroughly after using the toilet and before handling food.
- c. Cover cuts, burns, or other raw surfaces with waterproof dressings while handling food.
- d. Ensure food is supplied according to the temperature specifications (hot/cold) and as per the dietician's instructions.
- e. Cover the main food container and protect it from flies and other pests before and after serving.
- f. Individuals suffering from open wounds, sores on hands or arms, a discharging nose, or symptoms such as diarrhea or vomiting should not handle food items—whether during preparation

or serving. Any such cases should be reported to the catering manager for appropriate remedial action.

g. All individuals involved in diet preparation and distribution must undergo regular free health check-ups in the concerned medical health institution—at least once a month and more frequently during outbreaks or illness.

18. General Service Requirements of the Agency

a. Operation and maintenance of kitchen equipment, including cooking and distribution of cooked food as per the menu/diet chart to each hospital bed. The agency shall also ensure the collection of dirty dishes from each bed and their transfer to the kitchen for cleaning and proper disposal of hospital kitchen waste on a daily basis.

b. Provision of good quality, hygienic, and nutritious food to patients from a kitchen operated under controlled conditions, thereby contributing to a reduction in the incidence of contamination in the hospital.

c. Collection of dirty plates from each bed (patients) and transportation from the hospital to the kitchen for washing and cleaning. (If required, testing and inspection for quality checking and delivery to each bed shall be done, with records maintained through a logbook or challan on a daily basis).

d. Coordination with hospital authorities in arranging food/meals on a day-to-day basis as per patient and hospital needs.

e. Setting up a comprehensive kitchen facility within the allocated space for providing hygienic and nutritious meals to patients and preventing any spread of contamination.

f. Maintaining a functional in-house kitchen and store to serve breakfast, lunch, and dinner at the stipulated times, as per the requirements of the SLNMCH, Koraput.

g. Ensuring comprehensive patient dietary services with utmost care for all equipment and services during the outsourcing period.

h. Providing necessary preventive and breakdown maintenance of the kitchen room and all kitchen equipment.

i. Operating and maintaining the kitchen with trained engineers/mechanics.

19. Modalities of Diet Service

- i. The successful bidder (also referred to here as the agency or outsourced agency) shall establish its kitchen setup with all required infrastructure and kitchen equipment and operate from the campus of the SLNMCH, Koraput. The space and water supply required to set up

- the kitchen shall be provided by the Medical Superintendent,SLNMCH,Koraput to facilitate the smooth operation of the agency.
- ii. The agency shall abide by the cost and quality norms/standards as mentioned in the bid, diet guidelines, and as communicated by the Medical Superintendent,SLNMCH, Koraput from time to time.
 - iii. The agency shall recruit the required number of staff for cooking and serving so that the diet can be supplied to the in-door patients on time.
 - iv. The agency shall conduct free health check-ups of the cooking and serving staff from time to time.
 - v. The maintenance of the kitchen and equipment shall be the responsibility of the agency, and the agency shall ensure that proper care is taken in this regard.
 - vi. The agency shall prepare and supply diets adhering to the quality norms specified by the health institution. The agency shall also prepare different types of diets as per the indent placed by SLNMCH, Koraput, keeping in mind the dietary requirements of different categories of patients.
 - vii. The agency shall be responsible for the procurement of various items required for preparing the diet and storing it properly. SLNMCH, Koraput shall not be responsible for any loss of procured items.
 - viii. Perishable items shall be supplied/ procured on a daily basis. The suppliers shall be jointly identified by the designated person of the health institution and the outsourced agency.
 - ix. The Medical Superintendent SLNMCH, Koraput shall have the right to monitor the quality of items purchased and used in the diet preparation process.
 - x. The agency shall manage kitchen waste in a scientific manner in consultation with the hospital administration.
 - xi. At any point in time, i.e., during procurement of raw materials, processing, preparation of diet, serving the diet to patients, or cleaning utensils/instruments, the dietician and/or any other designated person from the SLNMCH, Koraput shall be allowed to visit and interact with the concerned agency. The agency shall not restrict such interactions and shall instead facilitate the process to improve service quality.
 - xii. The agency shall prepare and update the account details and maintain other related documents required for reimbursement of expenses on a monthly basis. In case of incomplete documentation, the hospital administration will not reimburse the incurred cost. The required documents shall be supplied beforehand and maintained by the agency on a daily basis. Financial and non-financial documents shall be subject to audit.

- xiii. The behavior of the agency staff towards patients and attendants shall be conducive and disciplined. Disciplinary action shall be taken by the hospital administration against any agency staff violating behavioral norms, in consultation with the concerned agency.
- xiv. The agency shall be responsible for making alternative arrangements in situations such as staff strikes, local strikes (Bandh / Hartal), etc., ensuring that patients receive their diet at the appropriate time.
- xv. The agency shall abide by various Government notifications, circulars, and written instructions published from time to time with regard to the subject. In case of any requirement, the hospital administration shall provide the necessary clarity to the agency regarding the related notification or circular.
- xvi. For any grievance, the agency shall approach the Medical Superintendent SLNMCH, Koraput and submit a written complaint. It is the responsibility of the Medical Superintendent SLNMCH, Koraput to address the grievance and resolve it within a maximum period of one month. The decision shall be communicated to the agency in written form.
- xvii. In the event of any dispute arising in the process of managing diet preparation and supply, both parties—i.e., the outsourced agency and the hospital administration—shall discuss and take appropriate decisions that are mutually agreeable.
- xviii. The outsourced agency shall provide uniforms embedded with its logo to all staff recruited by the agency. The agency shall ensure that recruited staff attend their duties in clean uniforms and maintain personal hygiene while on duty.

20. Termination / Suspension of Contract

a) The Medical Superintendent SLNMCH, Koraput may, by written notice, suspend the agreement if the selected agency fails to perform any of its obligations, including carrying out the services, provided that such notice of suspension:

- I. Specifies the nature of the failure, and
- II. Requests remedy of such failure within a period not exceeding 15 days from the receipt of such notice.

b) The Medical Superintendent SLNMCH, Koraput, after giving 30 days' clear written notice expressing the intention of termination by stating the grounds for termination (as per events in (a) to (b)), may terminate the agreement after providing a reasonable opportunity of being heard to the service provider.

- I. If the service provider does not remedy the failure in performance of obligations within 15 days of receipt of the notice or within such further period as the Medical Superintendent SLNMCH, Koraput may subsequently approve in writing.
 - II. If the service provider becomes insolvent or bankrupt.
 - III. If, as a result of force majeure, the service provider is unable to perform a material portion of the services for a period of not less than 60 days; or
 - IV. If, in the judgment of the Medical Superintendent SLNMCH, Koraput, the service provider is engaged in corrupt or fraudulent practices in competing for or in implementing the project.
21. The tenderer should furnish up-to date Photostat copies of the valid GSTN certificate as per Govt. Rule, valid PAN Card, Valid ID proof, E-Mail ID & Contact No, Valid Food Licenses, Valid manufacturing license/ Authorization Certificate, for the items.
 22. The tendered will be valid for two year from the date of approval/ till finalization of next tender.
 23. Any condition of tender will not be accepted.
 24. Original documents may be produced for verification if asked for.
 25. The Medical Superintendent, SLN Medical College & Hospital, Koraput reserves right to accept/ reject/ cancel any or all the tenders in full or part without assigning any reason thereof.
 26. Tenderer who has been blacklisted either by the tender inviting authority or by any state Govt. Or Central Govt. Organisation should not participate in the tender during the period of blacklisting, and the tenderer should submit the undertaking about of non blacklisted by any authority in non-judicial stamp paper duly attested by notary.
 27. The payment will be released subject to availability / allotment of funds. Payment shall be made on receipt of the stock entry certificate on the body of the bill/invoice from the store. No advance payment towards cost of items will be made to the supplier,
 28. The tender documents should be clearly written/ typed without any correction, interpolation and over-writings etc and each page of the tender should bear the dated, signature and page number of the tenderer.
 29. To ensure sustained supply without any interruption, the Medical Superintendent reserves the right to split orders for supplying the requirements among more than one tenderer provided that the rates and other conditions of supply are equal and with sufficient grounds.
 30. In case of non-supply by any approved lowest quoted Firm within 2 days of supply order, the Medical Superintendent can offer any of L-2 Firms at the rate approved in Government Resolution No. 29712 Dtd: 10.10.2025.
 31. The tenderer should adhere to the terms & conditions and submit the bids in given prescribed proforma failing which the tender paper will be cancelled.

32. All legal disputes, if any relating to purchase etc are subject to jurisdiction in the courts of law situated at Koraput, Odisha.

33. Each page of the tender document should be self-attested by the tenderer.

34. If as a result of post payment audit any overpayment has detected in respect of supplied goods against this tender, it shall be recovered by the Medical Superintendent, SLNMCH, Koraput.

35. Evaluation of L-1 bidder

36. In the first stage, the Technical Proposal will be evaluated based on the bidder's fulfilment of eligibility criteria. Only those bidders whose Technical Proposals are found responsive, based on the eligibility criteria, shall qualify for further detailed technical evaluation for the award of marks based on the following criteria

Evaluation of Technical Proposal for Award of Marks:

The technical proposals of the bidders shall be evaluated and awarded marks based on the following criteria:

Sl No	Criteria	Total Marks (100 marks)	Marking as per Criteria	Mark obtained
1	Work experience	20	3 years' experience (2 years for SHG) in preparation and supply of diet in health institutions / other institutions having bed strength / persons of 30 to 100 = 5 marks	
			3 years' experience (2 years for SHG) in preparation and supply of diet in health institutions / other institutions having bed strength / persons of >100 to 200 = 10 marks	
			3 or more years' experience (2 years for SHG) in preparation and supply of diet in health institutions / other institutions having bed strength / persons of >200 to 300 = 20 marks	
			3 or more years' experience (2 years for SHG) in preparation and supply of diet in health institutions / other institutions having bed strength / persons of more than 300 = 20 marks	


02	Annual Average Turnover in (Rs.)	20	Below Rs. 5 Cr = 0 >Rs. 5 Cr to 8 Cr = 5 Marks >Rs. 8 Cr to 9 Cr = 10 Marks >Rs. 9 crore = 20 marks For SHG/SHG Federation: Rs. 1.25 Cr to Rs. 2 Cr = 5 marks Rs. 2 Cr to Rs. 2.25 Cr = 10 marks More than Rs. 2.25 Cr = 20 marks	
03	Number of Diet Services (Preparation, Supply & Management) executed in different institutions (not less than 30 beds/persons) in the last three years	40	2 Institutions = 10 marks 3-4 Institutions = 20 marks 5-6 Institutions = 30 marks >6 Institutions = 40 marks	
04	Quality Certification	10	ISO 9001 Certification = 5 marks Food License / Registration = 5 marks	
05	Presentation	10	PowerPoint presentation on approach & methodology regarding how the bidder proposes to implement the DIET service, based on the TDR of the RFP (for max 15 minutes)	

N.B. The bidder who secures the highest total marks in the technical bid evaluation shall be awarded the contract.

In case the total marks secured by two or more bidders are equal, the bidder with higher marks in Sl. No. 3 of the table (Number of Diet Services in Different Institutions) shall be awarded the contract.

If the total marks as well as the marks in Sl. No. 3 of the table are equal for two or more bidders, then the bidder with the higher average annual turnover shall be awarded the contract.

- There is **no Financial Proposal** to be submitted in the bid, as this is a fixed-cost-based tender. Details of the fixed cost (Diet Rate) to be paid **per patient per day** for different types of diet (with menu)


Superintendent
SLNMCH, KORAPUT

Annexure- A

**DIET SERVICES AT GOVT. HEALTH INSTITUTIONS
TECHNICAL PROPOSAL**

(To be furnished in the technical proposal envelope)

Check List (Technical proposal)

Please check whether the following have been enclosed in the respective cover, namely,
Technical Proposal **(Please arrange the documents serially in the following order)**

Sl.	No. of Item	Whether included Yes / No	Page No.
1	Checklist		
2	Bid Document Cost of Rs. 5,000/-		
3	Earnest Money Deposit of Rs. 5,00,000/- as Demand Draft/ Banker's cheque/		
4	Technical Proposal Submission Form (Annexure -B)		
5	Details of Bidder (Annexure -C)		
6	Annual Turnover Statement by Chartered Accountant (Annexure -D)		
7	Copies of the annual audited statement/Annual Report for the last three years		
8	Performance Statement during the last three years		
9	Copies of work orders and end-user (Experience Certificate) (Annexure -E)		
10	Copy of Quality Certificate: ISO 9001, Food Licence / Registration certificate		
11	Format of Affidavit regarding the firm is not blacklisted (Annexure -F)		
12	Copy of the Registration certificate of the Firm (Certificate of Incorporation)		
13	Copy of the GST registration certificate		
14	Copy of PAN (Income Tax)		

Annexure- B

(To be furnished in the technical proposal envelope)

Technical Tender Submission Form

(On the letterhead of the firm)

To

Ref: Reference No. , dated

Dear Sir,

We, the undersigned, offer to provide the services for the work: **Section of the agency for supply of Diet (Dry, Liquid, Cooked) to Indoor Patients.**

We are hereby submitting our Proposal, which includes this Technical Proposal sealed under a separate envelope.

We hereby declare our confirmation of acceptance of the Conditions of Contract mentioned in the RFP document under reference cited above.

We hereby declare that all the information and statements made in this Proposal are true and accept that any misrepresentation contained herein may lead to our disqualification.

We undertake that our Proposal shall remain valid for **180 days** after the date of bid opening for the purpose of bid evaluation / finalization of contract.

I hereby declare that my company has not been debarred / blacklisted by any Government / Semi-Government organizations. I further certify that I am the competent authority in my company authorized to make this declaration.

We understand that you are not bound to accept any Proposal you receive.

Yours sincerely,

Authorized Signature (in full and initials):

Name and Title of Signatory:

Name of Firm:

Address: _____

(Company Seal)

Annexure- D

(To be furnished in the technical proposal envelope)

ANNUAL AVERAGE TURNOVER STATEMENT ON DIET SERVICE

(To be furnished on the letterhead of the Chartered Accountant)

The Annual Turnover of M/s _____ for the financial years given below is certified to be true and correct:

Sl.	Financial Year	Turnover in Lakhs (Rs.)
1	2022-23	
2	2023-24	
3	2024-25	

Membership No.:

Registration No. of Firm:

Note:

A. To be issued on the letterhead of the Auditor / Chartered Accountant mentioning the Membership Number.

B. This turnover statement should also be supported by copies of the audited annual statements of the last three years, with the turnover figures clearly highlighted.

Annexure- F

(To be furnished in the technical proposal envelope)

Format for Affidavit certifying that the firm is not blacklisted

(On a Stamp Paper of Rs. 20/-)

AFFIDAVIT

I, M/s. _____ (the name of the firm with the address of the registered office), hereby certify and confirm that we are not debarred or blacklisted by the Department of Health & Family Welfare, Government of Odisha, or any other entity of GoO, or blacklisted by any State Government, Central Government, Department, or Organization in India from participating in Tenders / Projects.

We further confirm that our proposal for the captioned project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the agreement period.

Dated this _____ day of _____, 2026

Authorized Signature / Signature (in full and initials):

Name and Title of Signatory:

(Company Seal)