



ଜିଲ୍ଲାଯୋଜନା ଓ ପର୍ଯ୍ୟବେକ୍ଷଣ କାର୍ଯ୍ୟାଳୟ, କୋରାପୁଟ

DISTRICT PLANNING & MONITORING UNIT, KORAPUT

Email - plankpt1@gmail.com, dpmu-koraput@gov.in

Letter No. 2418 /2025

Dated: 04-12-2025

Request for Proposal (RFP)

For selection of an organisation/ non-profit organisation/think-tank/firm/company/for SAMRIDHI Project

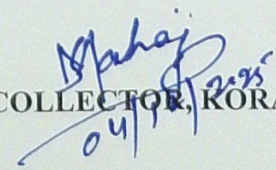
Request for proposal (RFP invited from reputed organisation/ non-profit organisation/start up/MSME/firm/company for implementing SDG Project **SAMRIDHI** (Strategic Action for Malnutrition, Rare Blood Disorders, Infections, Deficiencies and Health Interventions) The project aims to address anemia, rare blood disorders, malnutrition, stunting, and other public health challenges through technology-enabled screening, nutrition support, community awareness, and digital monitoring mechanisms across selected areas of Koraput District. The detailed document is available in the website of Koraput District Administration i.e website: <https://koraput.odisha.gov.in>

The RFP shall be submitted as per the submission requirement along with all relevant document duly signed and sealed. The complete proposal should reach to the District Planning & Monitoring Unit, Koraput by **18.12.2025**, time – **3:00PM** either by Registered Post/ Speed Post/ Courier Service /by hand. The District Administration, Koraput shall not be responsible for any delay in postal delivery and similar reasons.

For any assistance in this regard or for any clarification the prospective firm/Company/non-profit organisation/think-tank contact to the District Planning & Monitoring Unit, Koraput.

District Administration, Koraput reserves right to accept or reject any or all application during the selection process at any time without incurring any liability and without assigning any reason thereof.

This is for favour of your kind information and necessary action.


COLLECTOR, KORAPUT

REQUEST FOR PROPOSAL (RFP)

For

SELECTION OF an ORGANISATION/ NON-PROFIT ORGANISATION/THINK-TANK/FIRM/COMPANY/ For SDG PROJECT

SAMRIDHI

(Strategic Action for Malnutrition, Rare Blood Disorders, Infections, Deficiencies and Health Interventions)

RFP NO: 2418 DATE: 04-12-2025

DISTRICT PLANNING & MONITORING UNIT, KORAPUT

RFP SCHEDULE

SL.NO	PARTICULAR	DETAILS
1.	Name of the Client	Deputy Director(Planning & Statistics) DPMU, KORAPUT
2.	Period of availability of RFP document	04.12.2025 to 18.12.2025 Downloadable from the Govt Official website https://koraput.odisha.gov.in
3.	Date of issue of Request For Proposal(RFP)	04.12.2025
4.	Last Date and Time for submission of RFP	18.12.2025 by 03.00 PM
5.	Date & Time for opening of Technical RFP And Presentation	18.12.2025 by 05.00 PM
6.	Date & time for opening of Financial RFP	18.12.2025 by 06.00 PM
7.	RFP Processing Fee(Non-Refundable)	Rs.5,000/- in shape of Banker's Cheque /Demand Draft in favour of "Deputy Director (Planning & Statistics) DPMU, KORAPUT" drawn in any scheduled commercial bank payable at Koraput or paying Rs.5000/- in shape of cash in the Office of Deputy Director(Planning & Statistics) DPMU, KORAPUT
8.	Earnest Money Deposit (EMD) (Refundable without interest)	The bidder should submit an Earnest Money Deposit (EMD) of Rs. 1,40,000/- (Rupees One Lakh Fourty Thousand) only in shape of Demand Draft /TDR / NSC in favour of "Deputy Director(Planning & Statistics) DPMU, KORAPUT" drawn in any scheduled commercial bank payable at Koraput. The EMD of the unsuccessful RFP will be refunded after the completion the selection process.
	Security Deposit	The successful bidder will have to deposit a security amount of Rs. 2,10,000/- (Rupees Two Lakh Ten Thousand) only in shape of Demand Draft TDR / NSC in favour of "Deputy Director(Planning & Statistics) DPMU KORAPUT" as security deposit.
9.	Address for Submission of RFP	The Deputy Director (Planning & Statistics) DPMU, KORAPUT", Koraput-764020, Odisha Mode of Submission: Registered Post/Speed Post/Courier/Hand only to the address as specified above. Submission of RFP through any other mode and late RFP will not be considered.
10.	Place of Opening of Technical & Financial RFP:	Chief Development Officer-Cum-Executive Officer, Zilla Parisad Office Chamber, Koraput

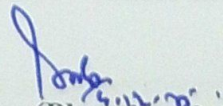
SECTION: 1
LETTER OF INVITATION

REQUEST FOR PROPOSAL (RFP) No: 2418

Date: 04-12-2025

Name of the Assignment: Selection of an organisation/ non-profit organisation/start up/ MSME/firm/company for Implementation of SDG Project in Koraput district.

1. The Deputy Director (Planning & Statistics) DPMU, Koraput invites sealed RFP from eligible bidders for "Selection of selection of an organisation/ non-profit organisation/think-tank/firm/company for implementation SDG Project in Koraput district". More details on the proposed assignment are provided at Section-2: Scope of Work of this Request for Proposal(RFP) document.
2. The RFP complete in all respect as specified in the REQUEST FOR PROPOSAL(RFP) Document must be accompanied with a **Non-refundable** amount of **Rs. 5000/- (Rupees Five Thousand)** only towards **RFP Processing Fee** and an **Earnest Money Deposit (EMD)** of **Rs. 1,40,000/- (Rupees One Lakh Fourty Thousand)** only in shape of Demand Draft/ TDR / NSC in favour "Deputy Director (Planning & Statistics) DPMU, Koraput" from any Scheduled Commercial Bank payable at Koraput.
3. The successful Bidder will have to deposit a security amount of **Rs. 2,10,000/- (Rupees Two Lakh Ten Thousand)** only in shape of Bank Guarantee/TDR/NSC in favour "Deputy Director (Planning & Statistics) DPMU, Koraput" from any Scheduled Bank as security deposit.
4. The RFP must be delivered at the specified address as per the Bidder Data Sheet by **Registered Post/Speed post / Courier/Hand only**. The Client shall not be responsible for postal delay or any consequence. Submission of RFP through any other mode will be rejected.
5. The last date and time for submission of RFP complete in all respects is **18.12.2025 by 3.00 PM** and the date of opening of the technical RFP is **18.12.2025 at 5.00 PM** & financial RFP is **18.12.2025 at 6.00 PM** in the presence of the Bidder's representative at the specified address as mentioned in the Bidder Data Sheet (Sl. no.10). Representative of the Bidder may attend the meeting with due authorization letter on behalf of the Bidder.
6. This REQUEST FOR PROPOSAL includes following sections:
 - a. Letter of Invitation [Section- 1]
 - b. Scope of Work [Section -2]
 - c. Technical RFP Submission Forms [Section-3]
 - d. Financial RFP Submission Forms [Section-4]
 - e. RFP submission check list [Section-5]
7. While all information/data given in the REQUEST FOR PROPOSAL(RFP) for Selection of an organisation/ non-profit organisation/think-tank/firm/company Firms are accurate within the consideration of scope of the proposed assignment to the best of the Client's knowledge, the Client holds no responsibility for accuracy of information and it is the responsibility of the Bidder to check the validity of information /specifications/ narrations included in this document.
8. The Client reserves the right to accept / modify/ reject any/all RFPs / cancel the complete RFP or part of it at any stage without assigning any reason thereof.


Deputy Director (Planning & Statistics)
DPMU, Koraput

SECTION: 2

1. Background

The District Planning & Monitoring Unit (DPMU), Koraput invites proposals from eligible organizations for implementation of Project **SAMRIDHI** – Strategic Action for Malnutrition, Rare Blood Disorders, Infections, Deficiencies and Health Interventions.

The project aims to strengthen community and school-linked public health systems in Koraput district through early screening, nutrition support, awareness, referral, and digital monitoring, particularly focusing on anemia, malnutrition, stunting, rare blood disorders, and other health deficiencies among vulnerable populations.

The Project **SAMRIDHI** is aligned with Sustainable Development Goals (SDGs), especially SDG-2 (Zero Hunger), SDG-3 (Good Health & Well-being), and SDG-10 (Reduced Inequalities), with a special focus on tribal, adolescent, and high-risk groups.

2. Objectives of the RFP

The objective of this RFP is to select a competent and experienced implementing organization to plan, execute, monitor, and report Project SAMRIDHI in selected areas of Koraput district, in accordance with the approved proposal, work plan, and budget.

3. Project Overview

- **Project Title:** Project SAMRIDHI – Strategic Action for Malnutrition, Rare Blood Disorders, Infections, Deficiencies and Health Interventions
- **Location:** Koraput District, Odisha
- **Implementing Authority:** District Planning & Monitoring Unit (DPMU), Koraput
- **Project Coverage:** Selected villages / schools / hostels / community clusters (as notified by District Administration)

Thematic Areas:

- Anemia and nutritional deficiency screening
- Malnutrition and stunting identification
- Rare blood disorders (Sickle Cell Disease, Thalassemia) screening support
- Infection awareness and referral (including TB convergence)
- Health education, nutrition awareness, and behaviour change
- Digital health data capture and monitoring

4. Scope of Work

The selected implementing organization shall be responsible for the following:

1. Health Screening & Assessment

- Large-scale screening for anemia and nutritional deficiencies using approved methodologies
- Anthropometric measurements (height, weight, BMI) for identification of malnutrition and stunting
- Identification of suspected cases of Sickle Cell Disease and Thalassemia and facilitation of confirmatory testing

2. Nutrition & Health Interventions

- Identification of beneficiaries requiring nutritional support
- Facilitation of nutrition interventions as approved by District Administration

3. Capacity Building & Awareness

- Health awareness sessions for students, adolescents, parents, and community members

4. Digital Data Management

- Beneficiary onboarding and data capture
- Monitoring dashboards and progress tracking
- Secure documentation and reporting

5. Monitoring, Documentation & Reporting

- Periodic reporting to DPMU
- Impact assessment and outcome documentation
- Support during audits, inspections, and reviews

5. Expected Outcomes

- Early detection and management of **anemia and nutritional deficiencies**
- Reduction in **malnutrition and stunting indicators**
- Improved identification and referral of **rare blood disorders**
- Increased health awareness and positive behaviour change
- Strengthened district-level health data and monitoring systems
- Creation of **replicable community-based health intervention models**

6. Eligibility Criteria for Implementing Organization

Organizations applying under this RFP must mandatorily meet all of the following criteria:

1. Legal Status

- Registered NGO / Trust / Society / Not-for-Profit Organization

2. Operational Presence

- Must be operational in **Odisha** with experience in other states permitted

3. Experience

- Minimum **10–20 years** of proven experience in public health, nutrition, community health, or development sector programs

4. Statutory Compliance

- Valid registrations under applicable laws (PAN, GST, 12A, 80G, as applicable)

5. District Experience

- Prior experience of working in **Koraput district or tribal / aspirational districts**, preferably in health, nutrition, or SDG-linked programs

6. Technical & Financial Capacity

- Demonstrated ability to manage projects of similar scale, complexity, and geographic spread

7. Proposal Submission Requirements

Interested organizations shall submit a detailed proposal including:

1. Organizational profile and registration details
2. Proof of eligibility as per criteria
3. Relevant experience and case studies (preferably in Koraput / tribal areas)
4. Technical approach and implementation methodology
5. Detailed work plan and timelines aligned with Project SAMRIDHI
6. Team composition and key personnel details
7. Financial proposal as per approved budget heads
8. Monitoring, reporting, and sustainability plan

8. Evaluation & Selection Criteria

Proposals will be evaluated based on the following:

- Eligibility compliance
- Relevant experience and track record in Odisha, Koraput & India
- Technical understanding and implementation strategy
- Capacity of proposed team
- Financial prudence and value for money

DPMU, Koraput reserves the right to accept or reject any or all proposals without assigning any reason.

9. Duration of the Assignment

The duration of the project shall be as per the approved work plan

10. Reporting & Monitoring

The selected organization will be required to:

- Submit periodic progress and financial reports
- Participate in review meetings with DPMU
- Ensure proper documentation and transparency

11. General Terms & Conditions

- The implementing organization shall comply with all applicable government rules and guidelines.
- Any deviation from approved plans must receive prior written approval from DPMU.

All assets and data generated under the project shall remain the property of the Government

12. Submission Details

- **Last Date of Submission: 18th December 2025**
- **Place of Submission:** Office of the **District Planning & Monitoring Unit (DPMU), Koraput, Odisha**
- Proposals must be submitted in sealed cover (hard copy) within the stipulated deadline. Late submissions will not be considered.

SECTION:3
TECHNICAL RFP SUBMISSION FORMS

TECH -1
COVERING LETTER

(ON BIDDERS LETTER HEAD)

[Location, Date]

To:

**The Deputy Director,
(Planning & Statistics) DPMU,
KORAPUT- 764020**

Sub: Implementing SDG Project SAMRIDHI (Strategic Action for Malnutrition, Rare Blood Disorders, Infections, Deficiencies and Health Interventions)

Dear Sir,

I, the undersigned, offer to participate in the selection process for _____
_____ in accordance with your Request for Proposal No.: _____, dated _____. We are
hereby submitting our RFP, which includes Technical RFP and Financial RFP sealed in separate
envelopes.

I hereby declare that all the information and statements made in this Technical RFP and
Financial RFP are true and correct and I accept that any misinterpretation contained in it may lead to
disqualification of our RFP. I confirm that this RFP will remain binding upon us and may be accepted
by you at any time before the validity of the RFP.

I hereby unconditionally undertake to accept all the terms and conditions as stipulated in
the REQUEST FOR PROPOSAL document. In case any provision of this REQUEST FOR
PROPOSAL are found violated, then your department shall without prejudice to any other right or
remedy be at liberty to reject our RFP including forfeiture of the full said earnest money deposit
absolutely.

Yours faithfully,

Authorized Signatory with Date and Seal:

Name and Designation:

Address of the Bidder:

TECH -2
Bidder's Organization(General Details)

Sl No.	Description	FullDetails
1	Name of the Bidder	
2	Address for communication: Tel :Fa x: Email id :	
3	Name of the authorized person signing & submitting the RFP on behalf of the Bidder: Mobile No. Email id :	
4	Registration/ Incorporation Details Legal Status: Registration No: Date &Year:	
5	RFP Processing Fee Details Amount :BC/DD/ MR No. Date: Name of the Bank:	
6	EMD Amount : BC/DD No. Date: Name of the Bank:	
7	PAN Number	
8	Goods and Services Tax Identification Number(GSTIN)	
9	Willing to carry out the assignment as per the scope of work of the REQUEST FOR PROPOSAL	
10	Accept all the terms and conditions as specified in the REQUEST FORPROPOSAL	

Authorized Signatory[In full and initials]:

Name and Designation with Date and Seal:

TECH-3

FORMAT FOR CERTIFICATE THAT BIDDER IS NOT BLACKLISTED

IM/s.

.....,(thenameoftheBidderandaddres
sesoftheregisteredoffice)herebycertifyandconfirm that we or any of our promoter/s/chief
executive officer/ directors/managers are not barred or blacklisted by any government or
government instrumentality or public sector in India or in any other jurisdiction to which we or
our Affiliates belong or in which we or our Affiliates conduct business from participating in any
project or being awarded any contract, either individually or as member of a consortium and no
such bar or blacklisting subsists as on the Proposal Due Date.

Dated this.....Day of.....,2026

Authorized Signatory[In full and initials]:_____

Name and Designation with Date and Seal: _____

Signature : _____

Form of RFP-Security Declaration

To

**The Deputy Director
(Planning & Statistics) DPMU,
KORAPUT - 764020**

Sir,

We, the undersigned, declare that:

I /We understand that, according to your conditions, RFPs must be supported by a RFP-Security Declaration.

I/We accept that, the Authority/ Employer/ Tender Inviting Authority shall cancel our empanelment and / or suspend/ prohibit debar/ blacklist from participating in bidding in any contract of the State for a minimum period of one year in addition to other penal action as per Request for Proposal, if we are in breach of our obligation(s) under the RFP conditions.

Seal & Signature of the Quotationer/Tender

Name of the Agency/Company/Firm

Address:

SECTION:4
FINANCIAL RFP

FIN-1

COVERING LETTER(In Bidders Letter Head)

To,

The Deputy Director (Planning & Statistics)

DPMU, KORAPUT-764020

Sub: Submission of Financial RFP for implementing SDG Project SAMRIDHI (Strategic Action for Malnutrition, Rare Blood Disorders, Infections, Deficiencies and Health Interventions)

Sir,

I, the undersigned, offer to provide the consulting services for **[Insert title of assignment]** in accordance with your Request for Proposal No. _____, Dated: _____. Our attached Financial RFP is for the sum of **[Insert amount(s) in words and figures*]**. This amount is inclusive of the taxes applicable as per GST Act.

I do hereby undertake that, in the event of acceptance of our RFP, the services shall be provided in respect to the terms and conditions as stipulated in the REQUEST FOR PROPOSAL document. Items wise rate as per format given in the REQUEST FOR PROPOSAL are given below:

SL No	Item	Cost per unit (in Rs.)	Required No of Units	Total Cost (in Rs.)
1	Purchase of Gazelle Machines		2	
2	Purchase of Non-Invasive Screening Devices		4	
3	Confirmatory Test through test strips (Sickel Cell, Thalassemia)		3000	
4	Purchase of BMI Measurement Devices		4	
5	Procurement & distribution of Nutrition Kits		2500 for 03 months	
6	Development of Mobile App & Poratl, Documentation, Publicity			
7	Mobilization, awareness, administrative arrangement and conducting the camp			
	Grand Total Quoted Amount Including GST			Rs.
	Add:- GST (CGST+SGST) -18%			Rs.

I have carefully read and understood the terms and conditions of the REQUEST FOR PROPOSAL and do hereby undertake to provide the service accordingly. I understand that you are not bound to accept any RFP you receive.

Yoursfaithfully,

AuthorizedSignatory[*Infullandinitials*]:

Name and Designation
of Signatory with Date
and Seal:

Addressof the Bidder:

Contact Numbe

SECTION-5

ANNEXURE-A

RFP SUBMISSION CHECK LIST

Sl. No	Description	Submitted (Yes/No)	PageNo.
TECHNICALRFP			
(PART-A)(ORIGINAL)			
1	Filled in RFP Submission Check List (ANNEXURE-A)		
2	Covering Letter(TECH-1)		
3	RFP Processing Fee of Rs.5000/- in form to DD/BC		
4	EMD of Rs.1,50,000/- in form of DD/BC		
5	Copy of Certificate of Incorporation/Registration of the Bidder		
6	Copy of PAN		
7	Copy of Goods and Services Tax Identification Number(GSTIN)		
8	GST clearance in GST3B Form		
9	General Details of the Bidder(TECH-2)		
10	Undertaking for not have been black-listed by any Central/State Government/any Autonomous bodies during its business career.(TECH-3)		
11	RFP Security Declaration Form(TECH-4)		
FINANCIALRFP			
1	Covering Letter(FIN-1)		

Undertaking:

- *All the information's have been submitted as per the prescribed Format and procedure.*
- *Each part has been separately bound with no loose sheets and each page of all the two parts are page numbered along with Index Page.*
- *All pages of the RFP have been sealed and signed by the authorized representative.*

Authorized Signatory [*In full and initials*]:

Name and Designation with Date and Seal:

Signature:

